

PRIVACY STATEMENT ALERT LEVEL 2 CONTACT TRACING: PREGNANCY HELP
INCORPORATED DUNEDIN BRANCH.



As we move into Level 2, Pregnancy Help Dunedin will be maintaining a register of people who use our services. The reason we are doing this is to assist in the management of the Covid-19 pandemic, by helping the health authorities to trace people in the event of a suspected or confirmed case of the virus.

We will ask you for:

- Your name
- Your phone number
- Your physical address

We will also record the time and date that you entered our premises.

We will ask you for this information verbally, so that we don't have to share a pen by you writing it down. We will respect your confidentiality, by ensuring that no one else can hear you when you tell us your details.

We may need share this information with the Ministry of Health and/or the District Health Board in the event that it is required for contact tracing purposes. We will not use your personal information for any other reason, and it will not be disclosed to anyone else outside of our organisation.

It's up to you whether you provide us with this information, but if you choose not to, we will be unable to provide our services to you. This is because safety – yours, other users of our services, and that of the Pregnancy Help Manager – is our priority.

We keep your information safe by storing the hard copy in a locked filing cabinet. An electronic version will be stored on Google Drive folder and will only be accessible by the Manager and one Board Member.

We keep your information for eight weeks at which point we securely destroy it.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at otago@pregnancyhelp.org.nz.